

Return from Leave of Absence (LOA) *

REGISTRARS'S COPY

Name : _____

College : _____

Student No. : _____

Degree Program : _____

Granted Leave of Absence (LOA) from _____ Semester, Academic Year 20 _____ - 20 _____ until
Semester, Academic Year 20 _____ - 20 _____.

I will resume my studies in the University starting _____ Semester, Academic Year 20 _____ - 20 _____.

Signature of Student : _____

NOTED : (Signature over printed name) :

Associate Dean for Academic Affairs

University Registrar

(Student is required to submit a Medical Certificate from UPHS for LOA of more than one semester)

Return from Leave of Absence (LOA)

DEAN'S COPY

Name : _____

College : _____

Student No. : _____

Degree Program : _____

Granted Leave of Absence (LOA) from _____ Semester, Academic Year 20 _____ - 20 _____ until
Semester, Academic Year 20 _____ - 20 _____.

I will resume my studies in the University starting _____ Semester, Academic Year 20 _____ - 20 _____.

Signature of Student : _____

NOTED : (Signature over printed name) :

Associate Dean for Academic Affairs

University Registrar

(Student is required to submit a Medical Certificate from UPHS for LOA of more than one semester)

Return from Leave of Absence (LOA)

STUDENT'S COPY

Name : _____

College : _____

Student No. : _____

Degree Program : _____

Granted Leave of Absence (LOA) from _____ Semester, Academic Year 20 _____ - 20 _____ until
Semester, Academic Year 20 _____ - 20 _____.

I will resume my studies in the University starting _____ Semester, Academic Year 20 _____ - 20 _____.

Signature of Student : _____

NOTED : (Signature over printed name) :

Associate Dean for Academic Affairs

University Registrar

(Student is required to submit a Medical Certificate from UPHS for LOA of more than one semester)

* Get a request form of the following to the Graduate Office prior to enrollment

1. U.P. Health Service Form (for Medical Exam) = if you have a medical certificate issued/done within 6 months, present it to the U.P. Health Service for clarification/verification
2. Program of Study
3. Student Directory

Present all the above requirements at the Graduate Office for issuance of request of the University Admission Slip (UAS). Proceed to Office of the University Registrar for UAS then return the UAS to the Graduate Office. Update your profile and go to your respective units for enlistment.